



# BEE EMPOWERED

B E E R A T I N G A G E N C Y

PROCEDURE MANUAL	Doc Ref No: BEE/CP/13/A25
Title: B-BBEE Socio-Economic Development Beneficiary Analysis Application Form	Revision No: 01
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Compiler: L Frank	Date Compiled: 12 July 2017
Approver: A Kotze	Effective date: 17 July 2017

## APPLICATION FOR SOCIO-ECONOMIC DEVELOPMENT BENEFICIARY CERTIFICATE

Please complete **all** sections in **clear print**

Particulars of Measured Entity			
Registered Name of Business			
Trading Name (if applicable)			
Contact Person	Name	Surname	Position
Telephone Number	(       )		
Contact Person's Mobile Number	(       )		
Contact Person's Email Address			
Company Registration Number			
VAT Registration Number			
Date of last Audited Financials			
Estimated annual turnover / income			
Sector			
Physical Address (primary site)			
			Code:
Postal Address			

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 A21, Block 1, Northgate Island, Section Road, Paarden Eiland 7405  
 PO Box 496, Howard Place, Pinelands 7450, Cape Town, South Africa

BEE Empowered and Labour Consultancy CC Member: L Frank Reg No:CK2005/011876/23



BVA 057

<b>PROCEDURE MANUAL</b>	<b>Doc Ref No: BEE/CP/13/A20</b>
<b>Title: Empowering Supplier Report</b>	<b>Revision No: 02</b>
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<b>Approver: L Frank</b>	<b>Effective date: 22 March 2016</b>

	<b>Code:</b>				
<b>Elements for Verification - Beneficiaries</b>	Number of Beneficiaries		% Black Beneficiaries		
<b>Is the entity part of a group structure? If yes, please provide detail &amp; provide organogram</b>					
<b>Number of sites (other than head office / primary site )</b>					
<b>Are all records of business functions centralized?</b>	<b>Yes</b>		<b>No</b>		
	<b>Activities per Site</b>				
<b>Location of Other Sites</b>	<b>Number of Beneficiaries per site</b>	<b>Health care</b>	<b>Child care / education</b>	<b>Sports / arts / culture</b>	<b>Feeding and or housing and or transport</b>

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## EVIDENCE CHECKLIST

Kindly furnish us with copies of the following supporting documentation with your completed application form. Failure to provide these documents could negatively impact our company's BEE Status.

<b>Financial, Statutory and Evidence</b>	
If Non-Profit Organisation (NPO) – Certificate / Proof of Registration	
If Non-Profit Company (NPC) – Certificate / Proof of Registration	
If Trust – Copy of trust deed and letter of authority	
If Voluntary Association - Constitution	
If Section 21 – Certificate of Incorporation and Memorandum and Articles of Association	
Signed copy of Audited Financial Statements for the last year	
Proof of VAT Registration under the Value-Added Tax Act of 1991	
List of projects and beneficiaries for sampling purposes (Attach as Schedule hereto)	
Thank you letters / Confirmation of Receipt, where applicable	
<b>Other, Specify</b>	

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I hereby confirm, to the best of my knowledge, the information supplied herein to be true and correct.

SIGNED AND DATED AT \_\_\_\_\_ ON THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

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SIGNATURE OF REPRESENTATIVE OF  
 APPLICANT'S / MEASURED ENTITY'S  
 DULY AUTHORIZED THERETO

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